

# Request for TGR Status

**Submit in person to:**

Student Services Center  
 Tresidder Memorial Union, 2nd Floor  
 Monday - Friday, 9 a.m. - 5 p.m.  
<http://helpsu.stanford.edu/?pcat=ssc>



**Mail or fax to:**

Office of the University Registrar  
 Stanford University  
 630 Serra Street, Suite 120  
 Stanford, CA 94305-6032  
 Fax: (650) 725-7248

Please type or print

Printed Name of Student (Last)	(First)	(Middle)
Stanford Student Number (8 digits, first digit is 0)	Phone Number	Email Address
Department	Degree	Quarter/Year for which TGR is requested

Terminal Graduate Registration (TGR) allows students to register at a reduced tuition rate while they work on a dissertation, thesis, or department project. Students registered in TGR status must enroll each quarter in a TGR course, either 801 or 802. Submit the petition prior to the beginning of the quarter for which the request is being made. Students with more than one graduate degree program must complete their total residency for all programs in order to apply for TGR status.

**To be completed by student and department:** indicate degree program for which TGR status is requested, and verify eligibility.

- |   |  |
|---|--|
| <input type="checkbox"/> Ph.D.              | <input type="checkbox"/> Satisfactory completion of all courses on the Application for Candidacy; if the program has changed, an Academic Program Revision form must be approved by the department.<br><input type="checkbox"/> 135 completed units of residency prior to TGR start quarter and completed residency requirement for all active and completed degree programs.<br><input type="checkbox"/> Submission of Doctoral Dissertation Reading Committee form to the department   |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Satisfactory completion of all courses on the Application for Candidacy; if the program has changed, an Academic Program Revision form must be approved by the department.<br><input type="checkbox"/> Accrual of 90 completed units of residency prior to TGR start quarter and completed residency requirement for all active and completed degree programs.  |
| <input type="checkbox"/> M.A./M.S.          | <input type="checkbox"/> Satisfactory completion of all courses on the Program Proposal for a Master's Degree; if the program has changed, an Academic Program Revision form must be approved by the department.<br><input type="checkbox"/> Accrual of completed 45 units of residency (or 3 terms for students on term-based residency) prior to TGR start quarter and completed residency requirement for all active and completed degree programs.<br><input type="checkbox"/> This master's program requires project or thesis ("Thesis etc." milestone, entered by department) |
| <input type="checkbox"/> Final Registration | <input type="checkbox"/> May be granted for one quarter only to a graduate student who is returning after reinstatement, working on incompletes in his or her final quarter, or registering for one final term after all requirements are completed when Graduation Quarter is not applicable.   |

**Signatures**

<input type="checkbox"/> Approved	Student Signature	Date
<input type="checkbox"/> Approved	Signature of Departmental Adviser	Printed Name Date
<input type="checkbox"/> Approved	Signature of Departmental Graduate Studies Administrator	Printed Name Date

**Registrar's Office**

<input type="checkbox"/> Approved	Signature of Graduate Degree Progress Officer	Printed Name	Date
-----------------------------------	---	--------------	------